



May 2024

Dear Parent/Guardian,

Your child has been administered medication at school this academic year. If there are any remaining medication items, please make the necessary arrangements to retrieve them. It is a requirement for parents/guardians to collect all medications. Any medication remaining after Friday, May 31 will be appropriately disposed of.

For your convenience, here is the link to access a new "Authorization to Administer Medication at School" form, should your child require medication during the upcoming school year:
<http://www.rittman.k12.oh.us/sites/rittman.k12.oh.us/files/Medication%20Administration.pdf> . You may want to complete this form during the summer break. Please note that for the 2024/2025 school year, all medication – including over-the-counter medication – must have this form completed by a physician and signed by a parent. Kindly utilize one form per medication, and ensure that all medication is delivered to the office by an adult in its original dispensing container.

Thanks for your cooperation, have a great summer!

Liza Meehl RN, BSN

Rittman District School Nurse

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